

**University Council**  
**Gold Room – Bibb Graves Hall**  
**June 17, 2015**

**Present:**

Dr. Rebecca Turner, Provost and Vice President for Academic and Student Affairs  
Dean Earl Wade, College of Arts & Sciences  
Dean Bill Fielding, College of Commerce and Business Administration  
Dean Christie Shelton, College of Nursing  
Ms. Emily White, Registrar  
Dr. Charles Lewis, Vice President for University Advancement  
Ms. Kayla McCay for Mr. Greg Bonds, Associate Athletic Director, Internal Affairs  
Ms. Allyson Barker, Vice President for Administrative and Business Affairs  
Dean John Hammett, College of Education and Professional Studies  
Dr. Joe Walsh, Associate Vice President for Educational Technology and Support  
Mr. Tyler Brown, President, SGA  
Dr. Joe Delap, Vice Provost and Dean of Graduate Studies  
Mr. Vinson Houston, Vice President for Information Technology  
Dean John-Bauer Graham, Library Services  
Ms. Buffy Lockette for Mr. Tim Garner, Executive Director, Marketing and Communications  
Dr. Alicia Simmons, Vice President Research, Planning and Collaboration  
Mr. Sam Monk, University Counsel  
Dr. Louise Clark, Associate Dean, College of Commerce and Business Administration  
Mr. Joe Whitmore, Associate Vice President for Business and Auxiliary Services

**Absent:**

Mr. Don Killingsworth, Government Relations  
Dr. Tim King, Associate Vice-President for Enrollment Management & Student Affairs  
Dr. Windon Edge, Faculty Senate President  
Mr. Don Thacker, Interim University Auditor  
LTC David Wood, Military Science

**Guests:**

Dr. Janet Moore, Director, Academic Enhancement  
Ms. Stephanie Miller, Student Financial Services

A power point presentation was provided by Ms. Stephanie Miller and Dr. Janet Moore regarding the importance of faculty reporting student attendance as required by Federal Law. This regulation must be followed in order for students to be eligible for Financial Aid. Faculty need to report attendance twice per semester via GRADESFIRST. A reminder with instructions attached will be sent out by the Provost's office and posted on various websites, as well as, mentioned during New Faculty Orientation and Faculty Senate meetings.

**Old Business:**

Minutes of the May 20, 2015 meeting were approved as submitted.

Ms. Allyson Barker presented possible changes to the *Travel Policy*. It was suggested that *Ground Transportation* be added to the “*Air- Fare- In- Lieu of Mileage Worksheet*”. Dr. Rebecca Turner asked Dr. Joe Walsh to review the *Travel Authorization Form* for possible changes. Further discussions on the *Travel Policy* were **postponed** until the next University Council meeting.

**New Business:**

Mr. Joe Whitmore presented a Board Calendar for the cafeteria. No action was required.

The following report was given by the SGA: Mr. Tyler Brown distributed *SGA Welcome Week* fliers. Mr. Brown also announced an upcoming Kelli Pickler concert.

There was no report from the Faculty Senate.

Dr. Alicia Simmons and Mr. John Rosier presented and discussed the credit hour report.

**Announcements:**

Dr. Simmons thanked everyone for their support during the recent CORE Academy event.

Dr. Christie Shelton announced the Respiratory Therapy proposal has been submitted to ACHE. Also, the lease for the Brookstone area for the High Fidelity Simulation Lab is close to finalization.

Dr. Joe Walsh thanked Dr. Shelton and her staff for piloting the first ever certified online instructor’s course.

Ms. Buffy Lockette reported Mr. Tim Garner is working on a marketing project with a Fox affiliate in Huntsville to promote JSU.

Dr. Turner announced that President Meehan was recognized at a recent ACHE meeting in Montgomery. This was the first time the commission has ever presented a resolution to a president upon his retirement.

Meeting Adjourned.

